

Martyn's Law Compliance Audit

St Sample's CE Primary School - 15 September 2026

Prepared for the governing body

Martyn's Law lead: Mrs J. Ellison (Deputy Head) • Deputy: Mr T. Okafor (Site Manager) • Headteacher: Mrs A. Prendergast

Overall readiness: **61% - Amber**

Amber means a solid start with clear gaps: the sections and action plan below show where to focus.

Site summary

Buildings: 2 • Max storeys: 2 • Entrances: 3 • Entrances securable from inside: Yes
Assembly point visible from road: Yes - review recommended • Playground assembly point; school field available as alternative
Lettings: Yes • Out-of-hours use: Yes • Community sports club uses the hall on Tuesday evenings
Alert method: Tannoy, plus continuous bell for lockdown
SEND considerations: Two pupils with mobility support plans based on the first floor

Area	Score	Status
Governance & accountability	70%	Amber
The four procedures	55%	Amber
Tailoring & proportionality	45%	Amber
Communication & training	78%	Green
Evidence & review	58%	Amber

Action plan - in priority order

1. Record who will submit the Security Industry Authority (SIA) notification and when
2. Create or update a lockdown procedure tailored to the site - **completed 3 Sep 2026**
3. Name an initiator and deputy for each of the four procedures
4. Walk the site, review assembly points and refuges, and record the review

Booked for the autumn INSET day

5. Schedule exercises so all four procedures are tested across the year
6. Start a dated record of drills, communications and reviews

The Terrorism (Protection of Premises) Act 2025 is in force; enforcement by the regulator, the Security Industry Authority (SIA), is expected from Spring 2027. SchoolProof's Martyn's Law module closes every gap on this list and keeps the evidence inspection-ready.